



MINUTES

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Troy Bier, Member  
John A Krings, President

**December 2, 2019**

LOCATION: Board of Education Conference Room A/B

TIME: Immediately following the Educational Services Committee Meeting, but no earlier than 6:30 p.m.

COMMITTEE MEMBERS PRESENT: John Benbow, Jr., Troy Bier, and Katherine Bielski-Medina

ADMINISTRATORS PRESENT: Edwin Allison and Craig Broeren

- I. The meeting was called to order at 6:30 p.m. by Chair John Benbow, Jr.
- II. Public Comment
- III. Business Services

A. AkitaBox Inc – District Software and Services - Approval

**BS-1 A motion was made by Troy Bier, and seconded by Katherine Bielski-Medina, that the proposal to approve implementation of the AkitaBox Inc software and services for cataloging and developing a maintenance schedule for District equipment at a one-time fee of \$25,000 be recommended for approval to the Board of Education. The motion was carried.**

IV. Updates and Reports

A. Purchases – Review

The following invoices were reviewed:

DeMoulin – Band Uniforms – Lincoln High School

Streich Equipment – Dishwasher – Woodside Elementary

B. Honeywell Building Solutions – Outcome Based Service (OBS) Contract – Review

The Committee reviewed the new Honeywell Outcome Based Service (OBS) contract.

C. Free and Reduced Meal Eligibility Counts by Building – Review

Student eligibility counts by school building for free and reduced meals through November 2019 were reviewed by the Committee.

D. 2018-19 Audit Report – Review

Review of the 2018-19 Audit Report was rescheduled for the Board Meeting Monday, December 9, 2019.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

BS-1 AkitaBox Inc – District Software and Services - Approval

VI. Future Agenda Items

No future agenda items were identified.

The meeting adjourned at 6:40 p.m.